



SHRI SAI SHIKSHAN SANSTHA'S



# NIT GRADUATE SCHOOL OF MANAGEMENT

Approved by AICTE New Delhi, DTE Mumbai, Affiliated to RTM Nagpur & NAAC Accredited

Ref. No. NIT GSM/1452(2F)/2023

Date : 11/08/2023

Composition of IQAC was restructured & finalized by the existing members of IQAC during the IQAC meeting held on Date: 11<sup>th</sup> Aug 2023. It was agreed upon by all the members.

Composition of Internal Quality Assurance Cell (IQAC) Committee (2023-24 onwards)

Name	IQAC Designation
Mrs. Riddhi Deshmukh, Treasurer, Shri Sai Shikshan Sanstha, Nagpur	Honorable Management - Management Representative
Dr. Mukesh Patil Director, NIT Graduate School of Management	Chairperson
Shri Rishikesh Deshmukh Nagpur	Nominee from Local Society – Member
Dr. Rajesh Waigaonkar Nagpur	Nominee from Employers – Member
Mr. Swapnil Tijare Director, Tijare Engineering & Research Corporation, Amravati	Nominee from Industrialists – Member
Dr. Kailas Kadu, Ex.Professor , RTM Nagpur University	Nominee from Stakeholders – Member
Dr. Bharat Adulkar, Assistant Professor	Member
Dr. Nilesh Yemde, Assistant Professor	Member
Ms. Pallavi Shekhar, Assistant Professor	Member
Ms. Mukta Marathe, Assistant Professor	Member
Mr. Ramanand Dongare, Admin Clerk	Member
Ms. Kalpana Balbudhe, Admin Clerk	Member
Mr. Swapnil D. Gajbhiye Divisional Accounts Officer, CAG	Alumni Representative – Member
Ms. Shweta Raut	Student Representative – Member
Mr. Rajas Vaidya	Student Representative – Member
Mr. Bhimrao Wankhede	Parent Representative – Member
Dr. Vaibhav S. Bhalerao, Assistant Professor	Coordinator



Dr. Mukesh Patil

DIRECTOR  
NIT GRADUATE SCHOOL  
OF MANAGEMENT  
NAGPUR



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# NIT GRADUATE SCHOOL OF MANAGEMENT

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to RTM Nagpur

## Circular

Date - 15<sup>th</sup> July 2023

It is hereby informed that the meeting of IQAC will be held on 18<sup>th</sup> July 2023 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

### Agenda:

- IQAC Action Plan for the year 2023-2024
- Planning for New Academic Session
- Measures for personality development of the student
- Independence Day Celebration
- Induction Programme Illuminate 2023
- Independence Day Celebration
- Session on Management Case Analysis
- Brand Promotion Competition
- Specialization Guidance Seminar



*M. Patil*  
Dr. Mukesh Patil  
DIRECTOR  
NIT GRADUATE SCHOOL  
OF MANAGEMENT  
NAGPUR

**CAMPUS** : Survey No. 13/2, Mahurzari, Katol Road, Nagpur-441 501

**CORP. OFF** : 2<sup>nd</sup> Floor, Midas Heights, Central Bazar Road, Ramdaspath, Nagpur-440 010

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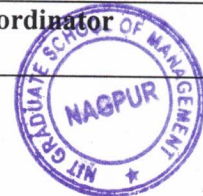
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**Minutes of the IQAC meeting held on 18<sup>th</sup> July 2023 –**

**Time: 11: 00 a.m. , Venue : Seminar Hall**

Following members were present during the meeting.

Sr. No.	Name	IQAC Designation
1	Mrs. Riddhi Deshmukh, Treasurer, Shri Sai Shikshan Sanstha, Nagpur	Honorable Management - Management Representative
2	Dr. Mukesh Patil Director, NIT Graduate School of Management	Chairperson
3	Dr. Rajesh Waigaonkar Nagpur	Nominee from Employers – Member
4	Mr. Swapnil Tijare Director, Tijare Engineering & Research Corporation, Amravati	Nominee from Industrialists – Member
5	Dr. Bharat Adulkar Assistant Professor	Member
6	Dr. Nilesh Yemde Assistant Professor	Member
7	Ms. Pallavi Shekhar Assistant Professor	Member
8	Ms. Mukta Marathe Assistant Professor	Member
9	Mr. Ramanand Dongare Admin Clerk	Member
10	Ms. Kalpana Balbudhe Admin Clerk	Member
11	Ms. Shweta Raut	Student Representative – Member
12	Mr. Rajas Vaidya	Student Representative – Member
13	Mr. Bhimrao Wankhede	Parent Representative – Member
14	Dr. Vaibhav S. Bhalerao Assistant Professor	Coordinator



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## Agenda :

- IQAC Action Plan for the year 2023-2024
- Planning for New Academic Session
- Measures for personality development of the students
- Independence Day Celebration
- Induction Programme Illuminate 2023
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- Session on Management Case Analysis
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- Specialization Guidance Seminar

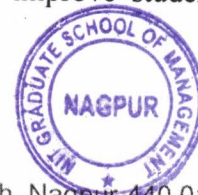
## Suggestions :

- Skill development initiative for faculties & students must be taken by IQAC under IQAC Action Plan for the year.
- Planning for New Academic Session was discussed. Suggestions were taken
- Student representatives expressed a view that many of the students lag in communication skills. They suggested initiating activities to improve soft skills, communication skills, personality development and confidence building activities.
- Planning for Independence Day Celebration should be done systematically.
- Planning for Induction Program Illuminate was discussed for new batch of MBA students.
- Management Case Analysis should be planned to improve students analytical skills.

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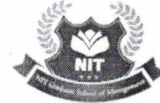
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- Brand Promotion Competition should be planned so that brand awareness will be spread within students ,students will be able to promote specific products and services & students will be able to do market research.
- "Specialization Guidance Seminar should be organized for MBA students .

## Action Taken :

- Under IQAC Action Plan for the year 2021-2022 , Faculty skill development & students skill development program were planned.
- Time Table preparation was done and subjects allocated to faculties as per discussion. Students development activites were also planned accordingly.
- Soft skills, communication skills & personality development sessions were organized.
- Independence Day was celebrated enthusiastically on 15<sup>th</sup> August 2023.
- "Induction Program Illuminate" was organized on 1st September 2023 & 2nd September 2023 for new batch of MBA students. Objectives of programme were to make MBA students aware about their new academic session and various academic activities.
- "Vishleshan" , session on Management Case Analysis was conducted on 12<sup>th</sup> September 2023.
- Brand Promotion Competition was conducted successfully on 14<sup>th</sup> September 2023.
- "Specialization Guidance Seminar " was organized for MBA students on 16<sup>th</sup> September 2023. The objectives behind the Seminar were to make students aware about scope & opportunities of different specialization available in different sectors.



*M. Patil*

Dr. Mukesh Patil  
DIRECTOR  
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## Circular


Date – 16<sup>th</sup> Septmber 2023

It is hereby informed that the meeting of IQAC will be held on 20<sup>th</sup> Septmber 2023 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

### Agenda:

- Strengthening of Entrepreneur Development Cell and its future activities.
- Increasing the extension activities useful to the nearby area.
- Placement activities by strengthening the corporate relations
- Session on Interview Skills and Techniques
- Case Study Analysis Session
- Business Article Review Session
- Management Game Activity
- Language and Communication Skills Development Program
- Industrial Visit
- Seminar
- Aarambh Sport Event
- Dandia Celebration
- “Symposium Competition”
- Guest Lecture
- Business Quiz Competition



  
Dr. Mukesh Patil  
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**Minutes of the IQAC meeting held on 20<sup>th</sup> Septmber 2023 –**

**Time: 11: 00 a.m. , Venue : Seminar Hall**

Following members were present during the meeting.

Sr. No.	Name	IQAC Designation
1	Mrs. Riddhi Deshmukh, Treasurer, Shri Sai Shikshan Sanstha, Nagpur	Honorable Management - Management Representative
2	Dr. Mukesh Patil Director, NIT Graduate School of Management	Chairperson
3	Dr. Rajesh Waigaonkar Nagpur	Nominee from Employers – Member
4	Dr. Kailas Kadu, Ex.Professor , RTM Nagpur University	Nominee from Stakeholders – Member
5	Dr. Nilesh Yemde, Assistant Professor	Member
6	Ms. Pallavi Shekhar, Assistant Professor	Member
7	Ms. Mukta Marathe, Assistant Professor	Member
8	Mr. Ramanand Dongare, Admin Clerk	Member
9	Ms. Kalpana Balbudhe, Admin Clerk	Member
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## Agenda :

- Strengthening of Entrepreneur Development Cell and its future activities.
- Increasing the extension activities useful to the nearby area.
- Placement activities by strengthening the corporate relations.
- Case Study Analysis Session
- Session on Interview Skills and Techniques
- Business Article Review Session
- Management Game Activity
- Language and Communication Skills Development Program
- Industrial Visit
- Seminar
- Aarambh Sport Event
- Dandia Celebration
- "Symposium Competition"
- Guest Lecture
- Business Quiz Competition

## Suggestions :

- Workshop on "Entrepreneurship Development", planned to be organized for our students. Proper guidance will be given to the students to become entrepreneur.
- Various activities should be plan and conducted for considering social responsibility of individual
- Discussed the planning about special efforts such as planning various training program such as "How to face the Interview and Aptitude test", to arrange the lecture's series .
- Members emphasized on digitization to improve the student's database such as attendance, marks statements, achievements, Training & Placements and higher education records.
- "Case Study Analysis Session" should be organized to enhance students

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presentation skills & the situational decision making skills.

- Session on Interview Skills and Techniques should be planned to enhance the personality of students, to get them acquainted with recruitment & selection process.
- “Business Article Review Session ” should be conducted to enhance students ability to understand and analyze business news.
- Management Game Activity should be organized involving various fields of business.
- Language and Communication Skills Development Program should be planned to enhance the proficiency of the students in all four primary skills (LSRW) of English
- It was suggested to organize Industrial Visit to provide platform to students for understanding Industrial Culture.
- It was suggested and discussed to organize Seminar on recent trends in Finance
- “Aarambh – Vibrant Sport Event ” should be organized to develop leadership skills and foster qualities of co operation, tolerance, consideration, trust and responsibilities within students when face with group and team problem- solving task.
- Planning was discussed for organizing “Navratri Nrutyarang Dandiya Celebration ”,
- “Symposium Competition” should be organized to create general awareness among students regarding corporate world & surrounding business environment.
- Guest lecture should be planned for students personality development & knowledgeable enhancement.
- Business Quiz Competition should be organized as an innovative, interactive programme to facilitate a copious flow of knowledge and ideas packaged in exciting rounds.



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### Action Taken :

- Workshop on “Entrepreneurship Development ” was organized .
- Various activities like Nirbhay Kanya Arogya Shibir” “Road Safety Awareness camp- Helmet Rally” etc is plan and conducted successfully
- Various training program for students development activities were organized.
- “Case Study Analysis Session” , "Vishleshan" , was conducted on 21<sup>st</sup> September 2023
- Session on Interview Skills and Techniques was conducted on 25 th September 2023.
- Business Article Review Session was conducted on 29<sup>th</sup> September 2023.
- Management Game Activity was conducted on 3<sup>rd</sup> October 2023.
- Language and Communication Skills Development Program was organized for MBA students from 5<sup>th</sup> October 2023.
- Industrial Visit to Parle - G ( Shivam Foods ) Nagpur was organized on 6th October 2023.
- Seminar on Recent Trends & Opportunities in Finance Sector was organized on 7th October 2023.
- "Aarambh 2023" was organized on 12 th October 2023 & 13th October 2023
- "Nrutyarang Dandia Celebration " was organized on 21 St October 2023.
- “Symposium Competition” was organized on 28<sup>th</sup> October 2023 to make students aware about current business trends , to improve the analytical skills of the students & to enhance the communication skills of students .
- A guest lecture on “Marketing & Sales Management” was organized to enhance students knowledge about Marketing & Sales Management.
- "Darpan" - Business Quiz Competition 2023 was organized on 4th November 2023.



  
Dr. Mukesh Patil  
DIRECTOR

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## Circular


Date – 13<sup>th</sup> December 2023

It is hereby informed that the meeting of IQAC will be held on 15<sup>th</sup> December 2023 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

### **Agenda:**MOOCS Guidance Seminar

- Yoga & Meditation Program
- Annual Sport Event "Udaan - 2024"
- Annual Gathering Event "Pratibimb - 2024"
- CSR Activity
- Group Discussion & Personal Interview Session
- Case Study Analysis Competition
- Career Counselling Program



  
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**Minutes of the IQAC meeting held on 15<sup>th</sup> December 2023 –**

**Time: 11: 00 a.m. , Venue : Seminar Hall**

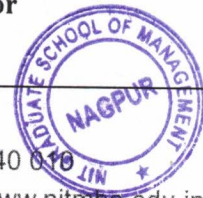
Following members were present during the meeting.

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14	Dr. Vaibhav S. Bhalerao Assistant Professor	Coordinator

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## Agenda :

- Yoga & Meditation Program
- Annual Sport Event "Udaan - 2024"
- Annual Gathering Event "Pratibimb - 2024"
- CSR Activity
- Group Discussion & Personal Interview Session
- Case Study Analysis Competition
- Career Counselling Program

## Suggestions :

- Suggestions were given to conduct Yoga & Meditation Program to empower students in the four ways like Physical Health Empowerment, Emotional Empowerment, Mental Health Empowerment and Spiritual Empowerment.
- "Udaan Sport Event " should be conducted to develop Understanding of the importance of sport in pursuit of healthy and active life style at the college and beyond
- "Pratibimb Annual Gathering " must be organized to prepare each student to participate fully in the competitive environment and provide opportunity to explore their extracurricular talent apart from academics .
- CSR Activity should be planned for MBA students.
- Group Discussion & Personal Interview Session must be conducted to enhance the personality of students, to get them acquainted with recruitment & selection process.
- "Case Study Competition " should be organized to enhance students presentation skills & the situational decision making skills
- Career Counselling Program must be conducted to facilitate students for career goal settings

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### Action Taken :

- Yoga & Meditation Program was organized from 9<sup>th</sup> January 2023.
- Udaan Sport Event ” was organized from 7th February 2024 to 10th February 2024 in collaboration with NIT Engineering
- “Pratibimb Annual Gathering ” was organized with joy and enthusiasm for MBA students in association with Nagpur Institute of Technology from 12th February 2024 to 14th February 2024.
- CSR Activity “No Smoking Campaign “ was organized on 17<sup>th</sup> February 2023 .
- Group Discussion & Personal Interview Session was organized from 23<sup>rd</sup> to 24<sup>th</sup> February 2023 .
- Case Study Analysis Competition on Saturday 28 th February 2024
- Career Counselling Program was organized from 4<sup>th</sup> March , 2023 to facilitate students for goal settings, positive interaction, multiple intelligence, self awareness, and leadership qualities, inter personal and intra personal relationships.



*M. Patil*  
Dr. Mukesh Patil

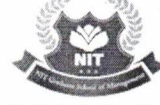
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## Circular

Date – 4<sup>th</sup> March , 2024

It is hereby informed that the meeting of IQAC will be held on 7<sup>th</sup> March , 2024 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

### Agenda:

- Business Article Review Session
- Aarambh 2024 Vibrant Sport Event
- Seminar on “Project Preparation & Exit Seminar”
- Business Simulation Game Competition
- Students Knowledge Development Session
- ICT/computing skills Development Programme
- SWOT Analysis Session



  
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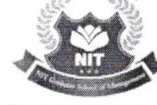
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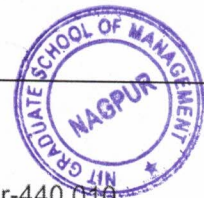
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**Minutes of the IQAC meeting held on 7<sup>th</sup> March , 2024 –**

**Time: 11: 00 a.m. , Venue : Seminar Hall**

Following members were present during the meeting

Sr. No.	Name	IQAC Designation
1	Dr. Mukesh Patil Director, NIT Graduate School of Management	Chairperson
2	Dr. Rajesh Waigaonkar Nagpur	Nominee from Employers – Member
3	Dr. Bharat Adulkar, Assistant Professor	Member
4	Dr. Nilesh Yemde, Assistant Professor	Member
5	Ms. Pallavi Shekhar, Assistant Professor	Member
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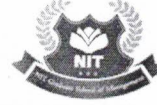
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## Agenda :

- Business Article Review Session
- Aarambh 2024 Vibrant Sport Event
- Seminar on “Project Preparation & Exit Seminar”
- ICT/computing skills Development Programme
- Business Simulation Game Competition
- SWOT Analysis Session
- Students Knowledge Development Session

## Suggestions :

- Business Article Review Session should be organized for enhancing students communication & presentation skills.
- “Aarambh – Vibrant Sport Event ” should be organized to develop leadership skills and foster qualities of co operation, tolerance, consideration, trust and responsibilities within students when face with group and team problem- solving task.
- Seminar on “Project Preparation & Exit Seminar” should be organized to guide students regarding Project Preparation & Exit Seminar & how to prepare presentation on Project & Exit Seminar .
- ICT/computing skills Development Programme must be initiated to enhance students ability of ICT/computing skills .
- Business Simulation Game Competition should be organized involving various fields of business.
- SWOT Analysis Session should be organized for developing students ability to analyze business SWOT Analysis.
- It was suggested to conduct Session to enhance students knowledge about the Stock Market.

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SHRI SAI SHIKSHAN SANSTHA'S



# NIT GRADUATE SCHOOL OF MANAGEMENT

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to RTM Nagpur

## Action Taken :

- Business Article Review Session on Saturday 9th March 2024
- Aarambh 2024 Vibrant Sport Event on Friday 15th March 2024 and Saturday 16th March 2024
- Seminar on "Project Preparation & Exit Seminar" was organized on 23<sup>rd</sup> March 2024 for MBA Students.
- "Business Simulation Game Competition" was conducted on 30<sup>th</sup> March 2024.
- ICT/computing skills Development Programme was conducted from 1<sup>st</sup> April, 2024.
- SWOT Analysis Session was conducted on 3rd April 2024
- Workshop on "Stock Market & Its Functioning" was organized on 6<sup>th</sup> April 2024.



**Dr. Mukesh Patil**  
**DIRECTOR**  
**NIT GRADUATE SCHOOL**  
**OF MANAGEMENT**  
**NAGPUR**

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