



SHRI SAI SHIKSHAN SANSTHA'S



NIT GRADUATE SCHOOL OF MANAGEMENT

Approved by AICTE New Delhi, DTE Mumbai, Affiliated to RTM Nagpur & NAAC Accredited

Ref. No. NIT GSM / 1126 (3F) / 2021

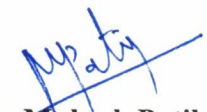
Date : 06/08/2021

Composition of IQAC was restructured & finalized by the existing members of IQAC during the IQAC meeting held on Date: 06th Aug 2021. It was agreed upon by all the members.

Composition of Internal Quality Assurance Cell (IQAC) Committee (2021-22 onwards)

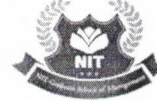
| Name | IQAC Designation |
|--|---|
| Mrs. Riddhi Deshmukh, Treasurer, Shri Sai Shikshan Sanstha, Nagpur | Honorable Management - Management Representative |
| Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| Shri Rishikesh Deshmukh Nagpur | Nominee from Local Society – Member |
| Dr. Rajesh Waigaonkar Nagpur | Nominee from Employers – Member |
| Mr. Swapnil Tijare Director, Tijare Engineering & Research Corporation, Amravati | Nominee from Industrialists – Member |
| Dr. Kailas Kadu, Ex.Professor , RTM Nagpur University | Nominee from Stakeholders – Member |
| Dr. Bharat Adulkar, Assistant Professor | Member |
| Dr. Nilesh Yemde, Assistant Professor | Member |
| Ms. Pallavi Shekhar, Assistant Professor | Member |
| Ms. Mukta Marathe, Assistant Professor | Member |
| Mr. Ramanand Dongare, Admin Clerk | Member |
| Ms. Kalpana Balbudhe, Admin Clerk | Member |
| Mr. Swapnil D. Gajbhiye Divisional Accounts Officer, CAG | Alumni Representative – Member |
| Ms. Laxmi Singh | Student Representative – Member |
| Mr. Nikhil Meshram | Student Representative – Member |
| Mr. Purushottam Mendhe | Parents Representative – Member |
| Dr. Vaibhav S. Bhalerao, Assistant Professor | Coordinator |




Dr. Mukesh Patil
DIRECTOR
NIT GRADUATE SCHOOL
OF MANAGEMENT
NAGPUR



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NIT GRADUATE SCHOOL OF MANAGEMENT

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Circular

Date – 13th July 2022

It is hereby informed that the meeting of IQAC will be held on 16th July 2022 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

Agenda:

- IQAC Action Plan for the year 2022-2023
- To decide on Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security
- Brand Promotion Competition
- Independence Day Celebration
- Specialization Guidance Seminar
- CSR Activity
- Role Play Competition
- Dandia Celebration



M. Patil
Dr. Mukesh Patil
DIRECTOR
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OF MANAGEMENT
NAGPUR

CAMPUS : Survey No. 13/2, Mahurzari, Katol Road, Nagpur-441 501

CORP. OFF : 2nd Floor, Midas Heights, Central Bazar Road, Ramdaspath, Nagpur-440 010

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Minutes of the IQAC meeting held on 16th July 2022 –

Time: 11: 00 a.m. , Venue : Seminar Hall

Following members were present during the meeting.

| Sr. No. | Name | IQAC Designation |
|---------|--|--|
| 1 | Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| 2 | Dr. Rajesh Waigaonkar Nagpur | Nominee from Employers – Member |
| 3 | Mr. Swapnil Tijare Director, Tijare Engineering & Research Corporation, Amravati | Nominee from Industrialists – Member |
| 4 | Dr. Bharat Adulkar Assistant Professor | Member |
| 5 | Ms. Pallavi Shekhar Assistant Professor | Member |
| 6 | Ms. Mukta Marathe Assistant Professor | Member |
| 7 | Mr. Ramanand Dongare Admin Clerk | Member |
| 8 | Ms. Kalpana Balbudhe Admin Clerk | Member |
| 9 | Ms. Laxmi Singh | Student Representative – Member |
| 10 | Mr. Nikhil Meshram | Student Representative – Member |
| 11 | Dr. Vaibhav S. Bhalerao Assistant Professor | Coordinator |



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Agenda :

- IQAC Action Plan for the year 2022-2023
- To decide an Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security
- Brand Promotion Competition
- Independence Day Celebration
- Specialization Guidance Seminar
- CSR Activity
- Role Play Competition
- Dandia Celebration

Suggestions :

- Skill development initiative for faculties & students must be taken by IQAC under IQAC Action Plan for the year.
- Suggestions were given that eco-friendly measure should take in campus in order to reduce consumption of electrical energy. Suggested a need to install CCTV facility in the campus during meeting.
- Brand Promotion Competition should be planned so that brand awareness will be spread within students ,students will be able to promote specific products and services & students will be able to do market research.
- Planning for Independence Day Celebration should be done systematically.
- “Specialization Guidance Seminar should be organized for MBA students .
- CSR Activity should be planned to inculcate CSR Values within students.
- Role Play Competition should be organized for students to develop team-work, co-operation and creative problem solving in groups
- Planning was discussed for organizing “Navratri Nrutyarang Dandiya Celebration ”,



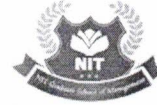
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Action Taken :

- Under IQAC Action Plan for the year 2021-2022 , Faculty skill development & students skill development program were planned.
- It is decided to install CCTVs in the Campus and Eco-friendly measures.
- Brand Promotion Competition was conducted successfully on 23rd July 2022.
- Independence Day was celebrated enthusiastically on 15th August 2022.
- "Specialization Guidance Seminar " was organized for MBA students on 7th September 2022. The objectives behind the Seminar were to make students aware about scope & opportunities of different specialization available in different sectors.
- CSR Activity "Swachata Sankalp – Village Awareness Program " on 22nd September 2022 in Yerla with MBA students.
- Role Play Competition for the students of MBA named "Manager play" was organized on 27th September 2022 .
- "Navratri Nrutyarang Dandiya Celebration " on 29th September , 2022 for MBA students.




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DIRECTOR
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Date – 26th September 2022

It is hereby informed that the meeting of IQAC will be held on 28th September 2022 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

Agenda:

- To decide plan of action of NAAC SSR Preparation
- Language and Communication Skills Development Program
- “Symposium Competition”
- Guest Lecture
- Induction Program Illuminate
- Constitution Day Celebration
- Case Study Session
- Guidance for Competitive Examination Program (Banking)
- Business Plan Competition
- Soft Skill Development Progr




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Minutes of the IQAC meeting held on 28th Septmber 2022 –

Time: 11: 00 a.m. , Venue : Seminar Hall

Following members were present during the meeting.

| Sr. No. | Name | IQAC Designation |
|---------|---|------------------------------------|
| 1 | Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| 2 | Dr. Bharat Adulkar Assistant Professor | Member |
| 3 | Dr. Nilesh Yemde Assistant Professor | Member |
| 4 | Ms. Pallavi Shekhar Assistant Professor | Member |
| 5 | Ms. Mukta Marathe Assistant Professor | Member |
| 6 | Mr. Ramanand Dongare Admin Clerk | Member |
| 7 | Ms. Kalpana Balbudhe Admin Clerk | Member |
| 8 | Ms. Laxmi Singh | Student Representative – Member |
| 9 | Mr. Nikhil Meshram | Student Representative – Member |
| 10 | Dr. Vaibhav S. Bhalerao Assistant Professor | Coordinator |



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Agenda :

- To decide plan of action of NAAC AQAR Preparation
- Language and Communication Skills Development Program
- “Symposium Competition”
- Guest Lecture
- Induction Program Illuminate
- Constitution Day Celebration
- Case Study Session
- Guidance for Competitive Examination Program (Banking)
- Business Plan Competition
- Soft Skill Development Program

Suggestions :

- IQAC suggested to prepare a plan of action for NAAC AQAR on all the Individual criterions. All Criterion heads should interact with their fellow members for final preparation.
- Language and Communication Skills Development Program should be planned to enhance the proficiency of the students in all four primary skills (LSRW) of English
- “Symposium Competition” were to create general awareness among students regarding corporate world & surrounding business environment
- Guest lecture should be planned for students personality development & knowledgeable enhancement.
- Planning for Induction Program Illuminate was discussed for new batch of MBA students.
- Planning for Constitution Day Celebration was discussed and analyzed.
- “Case Study Session ” should be organized to enhance students presentation skills & the situational decision making skills.
- Guidance for Competitive Examination Program (Banking) should be organized

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and planned to provide information and motivate students about various career options available in Competitive Banking Examinations and Banking Sector

- “Business Plan Competition” should be organized and planned to make students understand & analyze preparing business plan for start up.
- Soft Skill Development Program should be planned and executed to bridge the gap between requirements of the industry and the skills of the students.

Action Taken :

- It is decided to prepare action plan for NAAC AQAR Preparation and follow-up.
- Language and Communication Skills Development Program was organized for MBA students from 3rd October 2022
- “Symposium Competition” was organized on 5th November 2022 to make students aware about current business trends , to improve the analytical skills of the students & to enhance the communication skills of students .
- A guest lecture on “Product Promotion and Operations Management” was organized for MBA students to enhance aspects of Product Promotion and Operations Management
- “Induction Program Illuminate” was organized on 21st November & 22nd November 2022 for new batch of MBA students. Objectives of programme were to make MBA students aware about their new academic session and various academic activities.
- National Constitution Day was celebrated on 26th November 2022 to make young people's aware about their roll and responsibility about the constitutional right and responsibility.
- “Case Study Session ” was organized on 29th November 2022 to motivate students for solving real business problem
- Guidance for Competitive Examination Program (Banking) was organized from 5th December 2022.
- “Business Plan Competition” was organized on 12th December 2022.
- Soft Skill Development Program “College to Corporate” was initiated from 12th December 2022.

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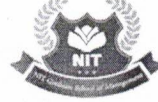


M. Patil
Dr. Mukesh Patil
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Date – 14th December 2022

It is hereby informed that the meeting of IQAC will be held on 16th December 2022 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

Agenda:

- Strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's
- Case Study Competition
- MOOCS Guidance Seminar
- Aarambh – Vibrant Sport Event
- Yoga & Meditation Program
- Guest lecture
- Budget Analysis Session
- CSR Activity
- Group Discussion & Personal Interview Session
- Udaan Sport Event
- Pratibimb Annual Gathering
- Women's Day Celebration
- Career Counselling Program




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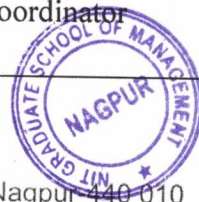
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Minutes of the IQAC meeting held on 16th December 2022 –

Time: 11: 00 a.m. , Venue : Seminar Hall

Following members were present during the meeting.

| Sr. No. | Name | IQAC Designation |
|---------|---|------------------------------------|
| 1 | Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| 2 | Dr. Bharat Adulkar Assistant Professor | Member |
| 3 | Dr. Nilesh Yemde Assistant Professor | Member |
| 4 | Ms. Pallavi Shekhar Assistant Professor | Member |
| 5 | Ms. Mukta Marathe Assistant Professor | Member |
| 6 | Mr. Ramanand Dongare Admin Clerk | |
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| 8 | Mr. Swapnil D. Gajbhiye Divisional Accounts Officer, CAG | Alumni Representative – Member |
| 9 | Ms. Laxmi Singh | Student Representative – Member |
| 10 | Mr. Nikhil Meshram | Student Representative – Member |
| 11 | Mr. Purushottam Mendhe | Parents Representative – Member |
| 12 | Dr. Vaibhav S. Bhalerao Assistant Professor | Coordinator |



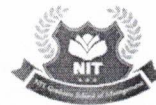
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Agenda :

- Strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's
- Review of Academic Result and Action plan for improvement.
- Case Study Competition
- MOOCS Guidance Seminar
- Aarambh – Vibrant Sport Event
- Yoga & Meditation Program
- Guest lecture
- Budget Analysis Session
- CSR Activity
- Group Discussion & Personal Interview Session
- Udaan Sport Event
- Pratibimb Annual Gathering
- Women's Day Celebration
- Career Counselling Program

Suggestions :

- Recommendations w increasing the frequency of Industrial visits, Expert lectures, Industrial exposure training from Industry persons, Membership & MoU's to explore the various practical aspects of industrial development to the students
- A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results.
- “Case Study Competition ” should be organized to enhance students presentation skills & the situational decision making skills
- “MOOCS Guidance Seminar ” should be planned to make students aware about MOOCS courses & motivate students to pursue different courses as per their

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interest.

- “Aarambh – Vibrant Sport Event ” should be organized to develop leadership skills and foster qualities of co operation, tolerance, consideration, trust and responsibilities within students when face with group and team problem- solving task.
- Suggestions were given to conduct Yoga & Meditation Program to empower students in the four ways like Physical Health Empowerment, Emotional Empowerment, Mental Health Empowerment and Spiritual Empowerment.
- Guest lecture on HRM should be conducted.
- “Budget Analysis Session ” should be conducted to enlighten the students on the significance and essence of the budget
- CSR Activity should be planned for MBA students.
- Group Discussion & Personal Interview Session must be conducted to enhance the personality of students, to get them acquainted with recruitment & selection process.
- “Udaan Sport Event ” should be conducted to develop Understanding of the importance of sport in pursuit of healthy and active life style at the college and beyond
- “Pratibimb Annual Gathering ” must be organized to prepare each student to participate fully in the competitive environment and provide opportunity to explore their extracurricular talent apart from academics .
- Planning was discussed for conduction and celebration of Women's Day.
- Career Counselling Program must be conducted to facilitate students for career goal settings

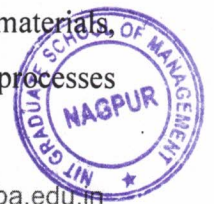
Action Taken :

- Planning of more Industrial visits, Expert lectures, and Industrial exposure training to students.
- Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc were taken by staff for conducting teaching-learning processes

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through online mode

- “Case Study Competition ” was organized on 20th December 2022.
- “MOOCS Guidance Seminar ” was conducted on 24th December 2022.
- “Aarambh – Vibrant Sport Event ” was organized from 29th December 2022 to 30th December 2022.
- Yoga & Meditation Program was organized from 9th January 2023.
- Guest lecture on HRM should be conducted.
- “Budget Analysis Session ” was conducted on 4th February 2023 .
- Voter’s day Rally was organized on 7th February 2023 . The Theme for National voter's day 2023 was NVD, 'Nothing Like Voting, I Vote for Sure'.
- Group Discussion & Personal Interview Session was organized from 16th to 17th February 2023 .
- Udaan Sport Event ” was organized from 23rd to 28th February 2023 in collaboration with NIT Engineering .
- “Pratibimb Annual Gathering ” was organized with joy and enthusiasm for MBA students in association with Nagpur Institute of Technology from 2nd March 2023 to 4th March 2023.
- Women's Day was celebrated on 8th March , 2023 to pay tribute to the indomitable spirit of women across the globe.
- Career Counselling Program was organized from 8th March , 2023 to facilitate students for goal settings, positive interaction, multiple intelligence, self awareness, and leadership qualities, inter personal and intra personal relationships.




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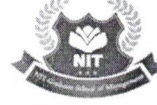
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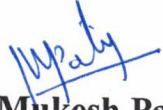
Date – 6th March , 2023

It is hereby informed that the meeting of IQAC will be held on 11th March , 2023 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

Agenda:

- Planning of NSS activities
- Students Knowledge Development Session
- Business Simulation Game Competition
- ICT/computing skills Development Programme
- Talent Hunt Competition
- Mastering the Art of Investment
- Seminar on “Project Preparation & Exit Seminar”
- Industrial Visit




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Minutes of the IQAC meeting held on 11th March , 2023 –

Time: 11: 00 a.m. , Venue : Seminar Hall

Following members were present during the meeting.

| Sr. No. | Name | IQAC Designation |
|---------|---|------------------------------------|
| 1 | Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| 2 | Dr. Bharat Adulkar Assistant Professor | Member |
| 3 | Dr. Nilesh Yemde Assistant Professor | Member |
| 4 | Ms. Pallavi Shekhar Assistant Professor | Member |
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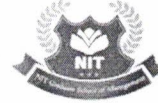
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Agenda :

- Planning of NSS activities
- Students Knowledge Development Session
- Business Simulation Game Competition
- ICT/computing skills Development Programme
- Talent Hunt Competition
- Workshop
- Seminar on "Project Preparation & Exit Seminar"
- Industrial Visit

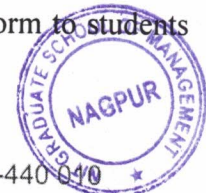
Suggestions :

- The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members.
- It was suggested to conduct Session to enhance students knowledge about the importance of Indian Financial System.
- Business Simulation Game Competition should be organized involving various fields of business.
- ICT/computing skills Development Programme must be initiated to enhance students ability of ICT/computing skills.
- Talent Hunt Competition should be organized to give platform to students for showcasing their hidden talent.
- Workshop Should be organized to inculcate the Investment Art within students
- Seminar on "Project Preparation & Exit Seminar" should be organized to guide students regarding Project Preparation & Exit Seminar & how to prepare presentation on Project & Exit Seminar.
- It was suggested to organize Industrial Visit to provide platform to students for understanding Industrial Culture.

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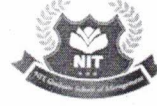
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Action Taken :

- It is planned to conduct NSS activities such as Tree Plantation, Blood Donation Camp and Road Safety program under NSS activities.
- Session on Indian Financial System was organized on 18th March, 2023.
- "Business Simulation Game Competition" was conducted on 25th March 2023.
- ICT/computing skills Development Programme was conducted from 10th April, 2023.
- Talent Hunt Competition was organized from 12th April 2023 to 13th April 2023 in a bid to give wings to MBA Students to pursue their dreams and bring out their hidden talents
- Workshop on "Mastering the Art of Investment" was organized on 19th April 2023.
- Seminar on "Project Preparation & Exit Seminar" was organized on 26th April 2023 for MBA Students.
- Industrial Visit to Amul (Vasudhara Dairy, Nagpur) was organized on 9th May 2023 for MBA Students.



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Circular

Date – 9th May , 2023

It is hereby informed that the meeting of IQAC will be held on 12th May , 2023 in Seminar Hall at 11.00 a. m. to discuss the following agenda .

Agenda:

- To focus on Improving Teaching learning skills of the faculties.
- Business Quiz Competition
- Market Research Activity
- CSR Activity
- Brand Promotion Competition
- Business Article Review Session



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Minutes of the IQAC meeting held on 12th May , 2023 –

Time: 11: 00 a.m. , Venue : Seminar Hall

Following members were present during the meeting.

| Sr. No. | Name | IQAC Designation |
|---------|---|------------------------------------|
| 1 | Dr. Mukesh Patil Director, NIT Graduate School of Management | Chairperson |
| 2 | Dr. Bharat Adulkar Assistant Professor | Member |
| 3 | Dr. Nilesh Yemde Assistant Professor | Member |
| 4 | Ms. Mukta Marathe Assistant Professor | Member |
| 5 | Mr. Ramanand Dongare Admin Clerk | Member |
| 6 | Ms. Kalpana Balbudhe Admin Clerk | Member |
| 7 | Ms. Laxmi Singh | Student Representative – Member |
| 8 | Mr. Nikhil Meshram | Student Representative – Member |
| 9 | Dr. Vaibhav S. Bhalerao Assistant Professor | Coordinator |



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Agenda :

- To focus on Improving Teaching learning skills of the faculties
- Business Quiz Competition
- Market Research Activity
- CSR Activity
- Brand Promotion Competition
- Business Article Review Session

Suggestions :

- Suggestions were given to strengthen the activities related to teaching learning enhancement. All the HOD's agreed to conduct various Faculty and Staff Development Programs.
- Business Quiz Competition should be organized as an innovative, interactive programme to facilitate a copious flow of knowledge and ideas packaged in exciting rounds.
- "Market Research Activity" should be organized to introduce the importance and function of market research to students .
- It was suggested to organize CSR Activity.
- "Brand Promotion Competition" should be organized to enhance students knowledge regarding Brand Promotion Strategies.
- "Business Article Review Session " should be conducted to enhance students ability to understand and analyze business news.

Action Taken :

- Faculty Development Programme was organized .
- Business Quiz Competition was organized on 17th May 2023 .
- "Market Research Activity" was conducted on 23rd May 2023.



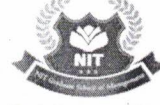
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- CSR Activity – “No Smoking in Public Promotional Activity” was organized in Gittikhadan , Nagpur on 27th May 2023.
- “Brand Promotion Competition” should be organized on 8th June 2023.
- “Business Article Review Session ” for MBA students on 17th June 2023




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