



SHRI SAI SHIKSHAN SANSTHA'S

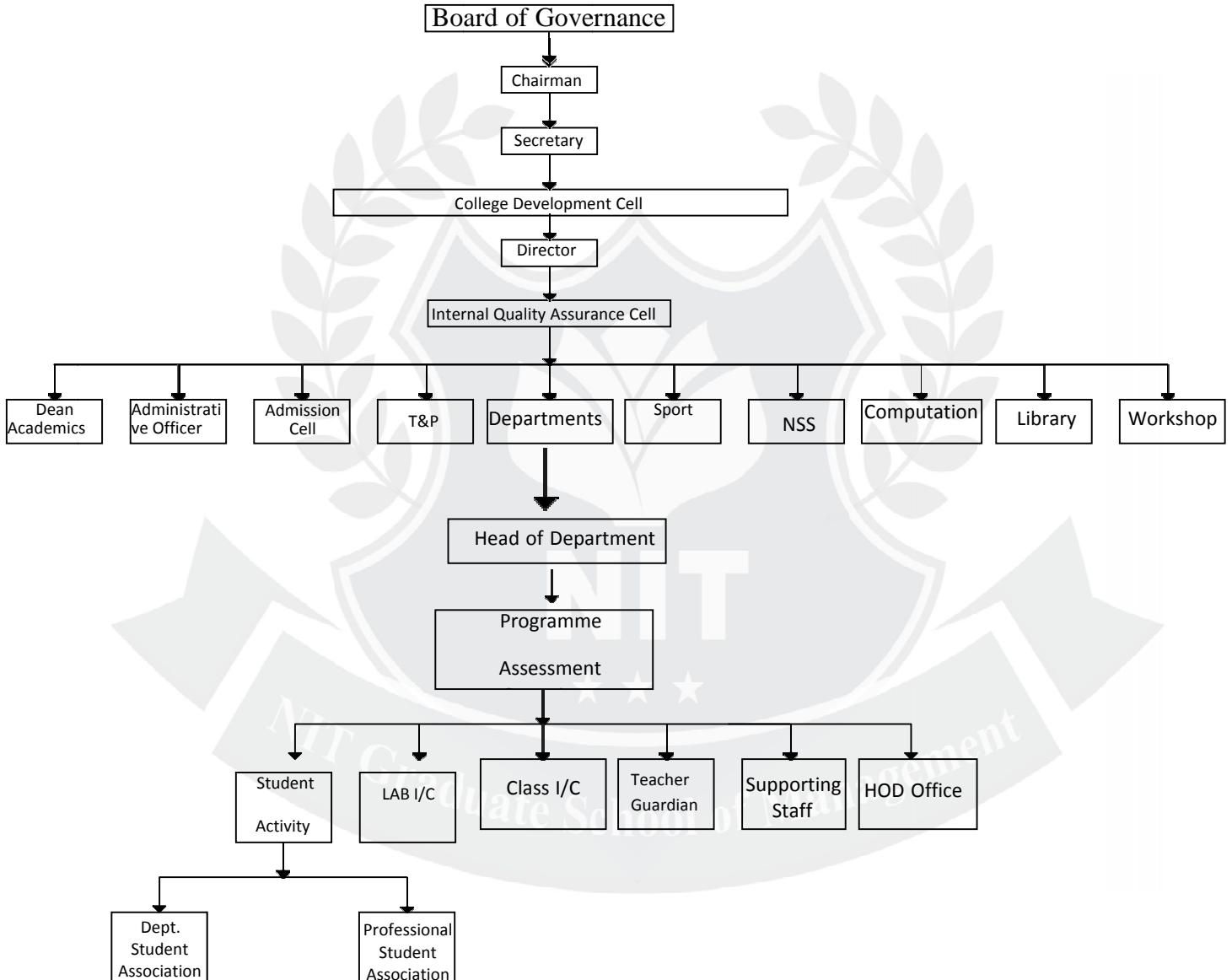


# NIT GRADUATE SCHOOL OF MANAGEMENT

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to RTM Nagpur

## Organogram of the Institute

### NIT Graduate School of Management, Nagpur



**CAMPUS** : Survey No. 13/2, Mahurzari, Katol Road, Nagpur-441 501

**CORP. OFF** : 2<sup>nd</sup> Floor, Midas Heights, Central Bazar Road, Ramdaspath, Nagpur-440 010

**Phone** : 9545571000, 8007722825 | **E-mail** : ao@nitmba.edu.in | **Website** : www.nitmba.edu.in



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### 6.2.2

*The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*

**College has organizational structure:**

#### **NIT GSM Management**

The College is managed by Shri Sai Shikshan Sanstha (SSSS Nagpur), Nagpur, which has its governing body to take care of various educational institutions run by the society. However, the administration of NIT Graduate School of Management is the responsibility of the Director.

#### **College Development Cell (CDC)**

The College Development Cell (CDC) comprises of Chairman, Secretary and/or representative of Management, Director, Dean and nominated representatives of teaching and non-teaching staff. This cell can make recommendations for the improvement and up gradation of existing academic, administration, and infrastructure, extra and co-curricular activities.

#### **Director and Dean Academics**

The Director and Dean Academics are involved in the implementation of the perspective plans of the College. They ensure that academic and administration functions efficiently through the departments and various committees constituted for the respective cause.

#### **Internal Quality Assurance Cell (IQAC):**

IQAC has been established in the college, which meets regularly to assess the quality deliverance of Management education in the institute leading to achieve the course and program outcomes. The information about the achievements, curricular, co-curricular activities and extra-curricular activities carried out, participation of students in various activities and their achievements and participation of teachers in national and international conferences, seminars and workshops, etc are taken up in the IQAC.

#### **Dean(s)**

Dean(s) of student affair and research and development ensure the effective functioning of student related activities and problems and promotion of R & D as per the college perspective plan and instructions of the principal.

#### **Head(s) of Departments**

The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently. Heads are also responsible to

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administer the respective department, run the academic as per the plan, conducts curricular and extra-curricular activities for the respective students.

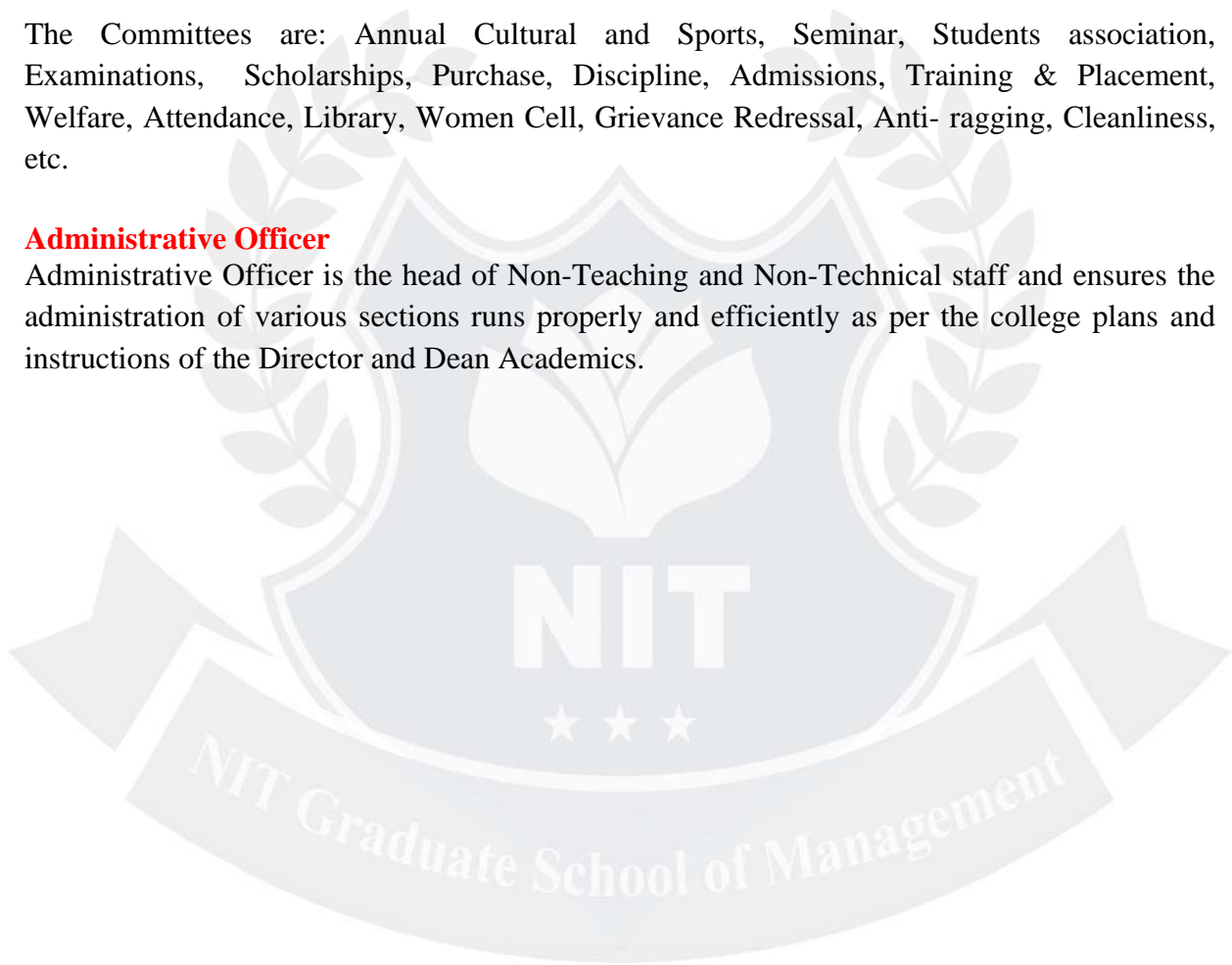
## **Committees for specific task**

Various academic and administrative committees are constituted at the beginning of the year or as and when required and specific task is allotted to it as per the academic and administration plans of the college.

The Committees are: Annual Cultural and Sports, Seminar, Students association, Examinations, Scholarships, Purchase, Discipline, Admissions, Training & Placement, Welfare, Attendance, Library, Women Cell, Grievance Redressal, Anti- ragging, Cleanliness, etc.

## **Administrative Officer**

Administrative Officer is the head of Non-Teaching and Non-Technical staff and ensures the administration of various sections runs properly and efficiently as per the college plans and instructions of the Director and Dean Academics.



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